



[District 10 Leadership Coalition](#)
[P.O. Box 41476](#)
[San Jose, CA 95160](#)
<http://d10-leadership.org>

Neighborhood/Block Parties; Expense Reimbursement Application

The mission of the D-10 Leadership Coalition:

Our Mission is to foster an awareness of issues that leads to successful advocacy for safe and secure neighborhoods, improved urban services, and a desirable quality of life for current and future San Joseans. To that end, we will provide a forum for communication, social and political interaction that fosters understanding of and working relationships with government and other community groups and encourages development of leadership, active community service and engagement.

The D-10 Leadership Coalition would like to provide financial support (up to \$150.00) to offset the cost to resident based groups that help:

- conduct activities that build or strengthen the neighborhood organizations;
- organize neighborhood projects to improve conditions; or
- organize and conduct activities that address issues important to neighborhood quality of life.

NOTICE OF CITY OF SAN JOSE FUNDING

All publications created for the CAP Grant funded project must include a statement that the program was funded through the City of San José. This includes flyers, brochures, newsletters and webpages. These funds are from the CAP Grant 29.

ELIGIBLE ACTIVITIES/ITEMS

Eligible activities/items strengthen or build community within the goals of the CAP program. This may include, but are not limited to, items/activities such as:

- Neighborhood cleanups and celebrations;
- Dumpster Days;
- Public safety activities;
- Cultural events;
- Community projects involving youth;

Refreshments (NO ALCOHOL) at neighborhood association meetings or events which are open to the public (closed meetings and events not open to the neighborhood members are ineligible); Refreshments (NO ALCOHOL) are limited to \$10.00 per person and a sign in sheet must be available upon request if restaurant receipts are used for reporting. Only Takeout Food from Restaurants is eligible. All food served at Restaurants is ineligible.

Special event or neighborhood association shirts; (Price limit \$15 per shirt).

Example of how this program works:

ABC Neighborhood Group is having a Neighborhood or Block party May 1, 2016. They have submitted their completed/signed application February 1, 2016 for street closures and were approved within two weeks of submission. Residents are closing two streets and bringing food dishes to share. ABC Neighborhood group has paid \$200 for street closure permits. ABC Neighborhood group can submit copies of their receipts for the street closure permits by August 1, 2016 and be reimbursed for \$150 (Max. allowed).

APPLICATION-PLEASE PRINT CLEARLY

We recommend you apply for financial support as soon as possible to ensure the expense is eligible and based on applications that your Neighborhood Group/Organization will be able to participate in this program. There are many caveats so please feel free to contact me with any questions.

Events must occur before August 5, 2016. All Receipts/Documentation must be submitted by August 8, 2016, sorry, no exceptions. Only available to District 10 residents and event must be held in District 10.

Name of Neighborhood Group/Association/Address/Phone Number/Contact Person:

Type of Activity and Date:

Brief Description of Event:

Amount applying for (\$150.00 Maximum):

\$ _____

Requested item(s) to be sponsored (I.E. Street Closure, Take-Out Food, etc):

SUBMISSION

All required receipts and documentation (legible copies are acceptable except for signed agreement) must be submitted for reimbursement no later than **August 8, 2016 and sent to:**

D-10 Leadership Coalition

P.O. Box 41476

San Jose, CA 95160

Attn: Raylene Fedor

Phone: (408) 603-3518

Email: vchair@d10-leadership.org

NONDISCRIMINATION

Grantee is prohibited from discriminating on the basis of race, color, creed, religion, sex, sexual orientation, actual or perceived gender identity, marital status, family status (minor or no minor children), national origin, ancestry, age, disability, political affiliation or belief.

By signing this Agreement, you the GRANTEE agrees to comply with the following grant conditions:

Date: _____

Grantee Name (Printed)

Grantee Signature